

# MEETING MINUTES FOR OAK PARK HOA

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## BOARD MEMBER ATTENDANCE

|               |  |                 |
|---------------|--|-----------------|
| Holly Osborne | Doug Oppenheimer                           |                 |
|               | Copied meeting minutes to:<br>HOA Web Site | Did not attend: |

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### DATE/ TIME

January 31, 2006 7:30-8:30 PM

### LOCATION

Flower Mound Court House

### SUMMARY OF AGENDA ITEMS

- 1) Introduction of Officers
  - The officers introduced themselves.
- 2) Review the previous meeting minutes
  - Holly read the meeting minutes from the previous meeting minutes
- 3) Guest Speaker – Town of Flower Mound Code Enforcement Officer
  - Chris spoke to our attendees about guidelines and code enforcements
- 4) Executive Reports
  - a) President – Holly Osborne
    - i) Update on Retirement Project
      - Stated that Curry Brandaw project is scheduled to finish in June.
    - ii) Elections and Volunteers
      - Reviewed the Election Guidelines
      - Stated that elections for new officers would take place after the Executive Report.
      - Holly thanked Susan for being Treasure and mentioned that she was unable to continue as the Treasure due to conflict in scheduling.
    - iii) Land Donation
      - Mentioned that the HOA did not accept the land the seller wanted to donate to us. The board and attendees at last meeting decided not to accept due to liability.
  - b) Vice President – Doug Oppenheimer
    - i) Lawn Maintenance Report
      - Discussed the contract with Tony Rausch had ended. Mentioned the city would be taking over the maintenance from this point forward since Curry Brandaw Project opened up the intersection.
    - ii) Website Update
      - Stated that with the elections taking place, I would update the site with the new elected officials and then move the site to a dedicated server.
    - iii) Financial Report – Budget
      - Reviewed the summary financial report and answered any questions about the itemized statement.
    - iv) Community Events
      - Reminded everyone about the Garage Sale on April 8, 2005
- 5) Reviewed Action Items

- Elections needed to take place after the open session.
- 6) Open Session for Questions and/or Suggestions
- Some neighbors complained about the noise on the construction project
    - Holly stated she would send an email to the builders project manager
  - Some neighbors complained about the dog walkers not picking up after there dogs
    - Some neighbors discussed hiring a service if it doesn't get better. It will be brought up and voted on by the newly elected officials
  - Discussed the election process and the need for new candidates
    - Tom Liles, Barbara Moore were interested in the positions
    - Kathy McAlister mentioned she would assist if needed
    - Doug mentioned that he would transition the website to its own server and mentioned that he was moving and would not be able to be elected, but would help in the transition.
    - Holly mentioned if there was not enough candidates she would assist also.
- 7) Elections
- a) Floor Open for Nominations
- i) Tom Liles and Barbara Moore Volunteered
  - ii) Kathy McAlister mentioned she would assist if needed on a part time basis.
- b) Election Tallying
- i) Barbara Moore=7
  - ii) Tom Liles=7
  - iii) Holly Osborne=6
  - iv) Kathy McAlister=1
- c) It was decided based on the group that:
- Tom would be the new President
  - Holly the Vice President
  - Barbara Moore Secretary
  - Doug Oppenheimer-Advisor until Transition takes place

**ACTION ITEMS**

| <b>Responsible</b>    | <b>Description of Action Item</b>    | <b>Requested Date</b> | <b>Status</b> |
|-----------------------|--------------------------------------|-----------------------|---------------|
| New Elected Personnel | Schedule a meeting to discuss duties | 3/15/06               | Open          |
| Doug Oppenheimer      | Update Website with notes            | 2/28/06               | Open          |
| Accounting Firm       | Send out meeting notes               | 2/28/06               | Open          |
| Doug Oppenheimer      | Move website to dedicated server     | 3/15/06               | Open          |